



## Simsbury Public Library Room Use & Fees

**All Rooms are subject to availability. Note: Rooms may only be reserved for 3 months in advance.**

	Program Room (150)	Program Room 2 (40)	Barnes/Wagner Conference Rooms (12)	TLC (21)	BRC Conference Room (4) Study Rooms (2)
<b>Non-Library sponsored groups needing a meeting space not usually open to public (condo associations, piano recitals, etc.)</b>	\$100 Full Day \$50 Half Day	\$100 Full Day \$50 Half Day	\$50 Full Day \$25 Half Day	Not Available	Not Available
<b>Tutors</b>	Not Available	Not Available	\$50 Full day \$25 Half Day	Not Available	No Fee or Application Required
<b>Businesses using room for free private training, seminars, etc.</b>	Approval of Library Director / Library Board \$100 Full Day \$50 Half Day	Approval of Library Director / Library Board \$100 Full Day \$50 Half Day	Approval of Library Director / Library Board \$50 Full Day \$25 Half Day	Approval of Library Director / Library Board \$50 Full Day \$25 Half Day	No Fee or Application Required
<b>For profit business (financial seminars, financial planning, home buying, retirement, etc.)</b>	Not Available	Not Available	Not Available	Not Available	Not Available

Half day Up to 4 hours  
Full Day 4 - 8 hours

**Payment is Due with Completed Program & Meeting Room Use Application.**

No fee required for:	Friends of the Simsbury Public Library	Town of Simsbury Official Use	Non-profit Simsbury based groups whose mission specifically benefits the Simsbury community	All 501(C)3 charitable non-profit groups with tax ID #s
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*~Revision approved by the Library Board of Trustees November 18, 2013*