

MEMORIAL/HONOR BOOK DONATION FORM



About Memorial/Honor Book Purchases

The Library is pleased to provide an opportunity to honor or memorialize loved ones through a donation to the Simsbury Public Library. Fill in the form below and submit it along with a \$30.00 donation which covers the cost of the Library's purchasing and processing. Make checks payable to "Simsbury Public Library". Questions? Contact Susan Ray at 860-658-7663 ext. 2108 or by email sray@libraryconnection.info

Thank you for adding to the Library's collection in such a meaningful way.

DONOR INFORMATION – Please fill in below completely.

Today's Date: _____ This gift will HONOR This gift will MEMORIALIZE

Donated by: _____

Address: _____

Telephone: _____ Email: _____

Bill to name and address if not prepaid (must be approved by Library Director) and not same as above:

Who should receive notification? _____

Address: _____

Relationship to person being Honored or Memorialized? _____

Book plate should read: _____

Suggested titles and/or subject matter if applicable: _____

Special Instructions: _____

STAFF USE ONLY

Date form received: _____ Staff Name: _____

Give completed form to Susan Ray.