

Simsbury Public Library
Art Exhibit Application
Phone: 860-658-7663 Fax: 860-658-6732
simsburylibrary.info

Artist's Name _____ Date: _____

Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Fax: _____

Email: _____

Description of Art Work:

Number of Items to be Displayed: _____

List Galleries, Museums and/or Shows where work has been exhibited previously:

I have read the *Simsbury Public Library Art Exhibit/Displays Guidelines* and agree to them.

Signature of artist/exhibitor

Date: _____

Please attach signed Hold Harmless Agreement.

Return to: *Simsbury Public Library*
Art Coordinator
725 Hopmeadow Street
Simsbury, CT 06070

Simsbury Public Library
Art Exhibit/Display Guidelines
Phone: 860-658-7663 Fax: 860-658-6732
simsburylibrary.info

The goal of the Simsbury Public Library is to stimulate the appreciation and knowledge of art in Simsbury and the Farmington Valley. Priority will be given to local and Connecticut artists.

Artists interested in exhibiting their work should fill out an application, available at the Library, and sign the "Hold Harmless" agreement prior to acceptance and installation of their work.

All art exhibits must be appropriate for family viewing.

The Library's FSPL Program Room is the location for art exhibits. All flat works must be suitably framed. Monofilament and hooks are provided for hanging. No tape, tacks, labels or other materials that can damage the walls may be used for any purpose in the exhibit. The title of the artwork and price lists, or background material about the artist, may be left on the FSPL Program Room table.

Display cases are available for three-dimensional works. No free standing or pedestal mounted sculpture or other such work will be accepted for exhibit in the FSPL Program Room.

A duration of one month to two months is allowed for an exhibit. The artist is responsible for installing and dismantling the show and providing any printed material to announce, promote or accompany the exhibit. The artist will be assigned times for set-up and take-down for the show.

If the artist wishes to host a reception in conjunction with the exhibit, it must be held during regular Library hours and be open to the public. Rules governing the use of the Program Room and kitchen facilities will apply, and are available upon request. The artist is responsible for any publicity concerning the reception and for set-up and clean-up. No alcoholic beverages may be served.

Questions about exhibit arrangements can be directed to the Arts Coordinator, Barbara Butterworth at 860-404-2314 or 561-202-4702 or email sbutterworth@mac.com; at the Art Coordinator's desk in the Library at 860-658-7663, ext. 2602, or email art@simsburylibrary.info or with the Library Director and their designee.

**Simsbury Public Library
Hold Harmless Agreement
Phone: 860-658-7663 Fax: 860-658-6732
simsburylibrary.info**

The Simsbury Public Library will not be held responsible for any loss or damage to artwork displayed.

Signed this _____ day of _____, 20_____.

By _____

Title _____