Local Author Policy

Purpose:
The Simsbury Public Library, in keeping with its mission to promote knowledge and cultural enrichment, is proud to support the talent, abilities and work of local authors. This initiative is aimed at promoting the literary contributions of authors residing in the Farmington Valley area which includes Simsbury, Avon, Canton, Granby Farmington, New Hartford and Barkhamsted.

Scope:
This policy applies to the consideration of material for and maintained in the Library's collection created by authors local to the Farmington Valley area.

Roles and Responsibilities:
Professional Library staff is responsible for determining if the title meets the criteria outlined in the Policy for inclusion in the collection.

Procedures:

Recent Works: Only works published within the last three years are eligible for inclusion.

1. **Residency Requirement:** Authors must currently reside in the Farmington Valley area which is the Towns of Simsbury, Avon, Canton, Granby, New Hartford and Barkhamsted, and provide a copy of their book for circulation.
2. **Library Card Requirement:** A valid CT Library card is required to submit a work for consideration.

Submission Guidelines:
Authors must complete the Local Author Submission Form and submit it with their completed work.

- **Children's Picture Books & Easy Readers:** Books must be hardcover.
- **Fiction and Non-Fiction Prose:** Works must be a minimum of 100 bound pages.
- **Poetry:** Works must be a minimum of 45 bound pages.
- **Binding Durability:** Books must have a binding strong enough to endure at least 20 readings/circulations. Works with compromised bindings will be removed from the collection.

Collection Management:
The work must meet the guidelines outlined in the **Library's Collection Development & Maintenance Policy**.

- The Library will accept only one copy of each title. Submitted works will become the property of the Simsbury Public Library and will not be returned.

- The Library reserves the right to refuse or remove any title from the collection at its discretion, without prior notice.
- Books will be featured in the collection with a *Local Author* sticker for a period of five years. After this period, titles may be removed, and removed books will not be returned.

Non-Residents:
Authors who do not reside in the Farmington Valley area may still submit their works for consideration in the Library's regular collection, following the guidelines outlined in the **Collection Development and Maintenance Policy**.

~ Approved by the Library Board of Trustees February 3, 2025